



## City of Warner Robins City Council Meeting Minutes

Monday, September 7, 2021

5:00 PM

Council Chambers

### Regular Meeting of Warner Robins City Council

**Presiding:** Mayor Randy Toms

### City Officials Present:

Councilman Keith Lauritsen  
Councilman Kevin Lashley  
Councilman Clifford Holmes

Councilman Larry Curtis  
Councilman Derek Mack  
Councilman Charlie Bibb

**Opening Prayer:** Councilman Holmes

**Pledge of Allegiance:** Councilman Lauritsen

**Call to Order:** 5:01 p.m.

**Adoption of the Agenda:** Councilman Lauritsen moved to adopt the agenda. Councilman Mack seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

### Proclamations/Awards/Presentations:

- Proclamation - Joint WRHS/NHS "65 Reunion
- Proclamation – Constitution Week

### Action Items:

Action Item 1	Presentation of Minutes from the Regular Meeting of August 16, 2021.
The minutes of the regular meeting of August 16, 2021 were presented for approval.	
<b>Motion:</b>	Councilman Curtis moved for the approval of the minutes for regular meeting of Monday, August 16, 2021.
<b>Second:</b>	Councilman Holmes

<b>Outcome:</b>	Councilmen Mack Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.
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Action Item 2	Consent Agenda
	<ul style="list-style-type: none"> <li>i. Purchasing Bids</li> <li>ii. Motion – 2020 Tax Adjustments</li> <li>iii. Resolution – Employee Promotions</li> <li>iv. Resolution – JAG Grant (WRPD)</li> </ul>
<b>Motion:</b>	Councilman Bibb moved for the approval of the consent agenda.
<b>Second:</b>	Councilman
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 2 (i)	Purchasing Bids
	Purchasing Bid List item, attached hereto, were presented for approval. 12 items

Action Item 2 (ii)	Motion – 2020 Tax Adjustments
	The annual Property Tax Adjustment List (Error and Release List) for 2018 and 2019 were presented for the Mayor and Council of the City of Warner Robins' approval.

Action Item 2 (iii)	Resolution – Employee Promotions
	<p>The following employees are recommended for promotion by the City Administrator:</p> <p>WHEREAS, the Mayor and City Council deem such recommendations beneficial, NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:</p> <ul style="list-style-type: none"> <li>1. Evan Norton, promoted from Utilities Maintenance Worker I (Water), Job Class #917, Grade 8, Utility Department, to Utilities Maintenance Worker II (Water), Job Class #918, Grade 9, Utility Department, to be effective September 6, 2021.</li> <li>2. Patrick King, promoted from Utilities Maintenance Worker II (Water), Job Class #918, Grade 9, Utility Department, to Utilities Maintenance Worker III (Water), Job Class #921, Grade 11, Utility Department, to be effective September 6, 2021.</li> </ul>



3. Artis Powell, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Inspector, Job Class #522, Grade 16, Fire Department, to be effective September 6, 2021.
4. Darrie Rumph, promoted from Maintenance Worker II (STW), Job Class #494, Grade 9, Public Works Department, to Equipment Operator, Job Class #461, Grade 10, Public Works Department, to be effective September 6, 2021.
5. Gregory Johnson, promoted from Truck Driver, Job Class #456, Grade 10, Public Works Department, to Public Works Maintenance Worker III, Job Class #454, Grade 11, Public Works Department, to be effective September 6, 2021.
6. John Gravely, promoted from Equipment Operator, Job Class #461, Grade 10, Public Works Department, to Code Enforcement Official, Job Class #845, Grade 14, Building & Transportation Department, to be effective September 6, 2021.
7. Michael Moriarty, promoted from Equipment Operator (Sewer), Job Class #912, Grade 10, Utility Department, to Code Enforcement Official, Job Class #845, Grade 14, Building & Transportation Department, to be effective September 6, 2021.
8. Brian Wise, promoted from Rodder Operator (Sewer), Job Class #950, Grade 11, Utility Department, to Code Enforcement Official, Job Class #845, Grade 14, Building & Transportation Department, to be effective September 6, 2021.

**Action Item 2 (iv)****Resolution – JAG Grant (WRPD)**

A resolution of Mayor and Council hereby authorizes Mayor Randy Toms to apply for Justice Assistance Grant (JAG) funds and execute a joint agreement with The Board of Commissioners of Houston County and the Houston County Sheriff's Office for JAG funds for FY 2021. The City of Warner Robins will serve as the applicant/fiscal agent and will be responsible for administration of the total award of \$53,695.

**Action Item 3****Ordinance # 31-21 – Building and Transportation Fees (First Reading)**

Ordinance #31-21 of the Mayor and Council of the City of Warner Robins, Georgia, Making an addition to the city code chapter 6 regarding Building and Building regulations.

WHEREAS, pursuant to City Charter Section 6.14, the Mayor and Council, may establish by ordinance certain fees and service charges which have been established for the operation of services within the Building and Transportation Department.

IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins adopts the following addition to the City Code regarding the:

- 1 -

**BUILDING AND TRANSPORTATION DEPARTMENT FEE SCHEDULE**

**Sec. \_\_\_\_ - Fee Schedule**

The following fee schedule is adopted for the Building and Transportation Department related to engineering plan review and permit fee schedules.

**(a) Plan Review Fee Schedule**

Review Type	Fee
Single Family Residential	\$12 per lot Minimum fee \$120 Maximum fee \$460
Commercial/Multi Family	
Disturbed Area Less than 1.0 acres	\$45
Disturbed Area 1.1-3.0 acres	\$100
Disturbed Area 3.1-5.0 acres	\$155
Disturbed Area Greater Than 5.1 Acres	\$30 per acre Maximum fee \$300
Right-of-Way Only	\$45
Final Plat	\$35

**(b) City of Warner Robins Land Disturbance Permit Fee Schedule**

Disturbed Area by Acre	Fee
0-2.0 acres	\$65
2.1-5.0 acres	\$90
5.1-10.0 acres	\$130
10.1-50.0 acres	\$260
50.1-100.0 acres	\$525
100.1 and more acres	\$975

(c) Any fees listed above in Section (a) and (b) will double for sites where work has begun prior to permit approval.

(d) National Pollutant Discharge Elimination System General Permit Fees are applicable to projects where the disturbed land area is greater than 1 acre. The fee to submit to the Georgia Environmental Protection Department is \$40 per acre to be paid with online submittal of Notice of Intent. The fee to submit to the City of Warner Robins as the Local Issuing Authority is \$40 per acre to be paid after plans are reviewed by the City of Warner Robins. A copy of the submitted Notice of Intent and proof of payment to the Georgia Environmental Protection Department must be provided to the City of Warner Robins prior to plan approval.

-2-

If any provisions of this ordinance shall be held invalid, such invalidity shall not affect the



other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.	
<b>Motion:</b>	
<b>Second:</b>	
<b>Outcome:</b>	

Action Item 4	Resolution – TSPLOST (Amendment to Section IV Term of Agreement)
<p>A resolution of the Mayor and Council of the City of Warner Robins authorize Mayor Randy Toms to execute the attached Intergovernmental Agreement with the Peach County Board of Commissioners (County), the City of Byron (Byron), the City of Fort Valley (Fort Valley), the City of Perry (Perry), and the City of Warner Robins (Warner Robins) to set forth an agreement on mutual promises and understandings for the TSPLOST Referendum to be held on November 2, 2021.</p>	
<b>Motion:</b>	Councilman Mack moved for approval
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 5	Resolution – Ground Lease (Scooters)
<p>A resolution of the Mayor and Council Mayor and Council of the City of Warner Robins authorize Mayor Randy Toms to negotiate the terms of a ground lease with Scooter's Coffee.</p>	
<b>Motion:</b>	Councilman Holmes moved for approval
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 6	Appointment of Municipal Court Associate Judge
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Per the City Charter and Related Laws, Section 4.11, Chief judge; Mayor and Council shall appoint associate judge.

<b>Motion:</b>	Councilman Lauritsen moved to appoint as Associate Judge, Jocelyn P. Daniell for Municipal Court.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Citizen Comments (Read) :** Paul Trevitsky

**Adjournment:** 5:39 p.m.

**Next Regular Council Meeting:** Monday, September 20, 2021



Mandy Stella  
City Clerk